

## USER GUIDE FOR CPIN UTILITY ON BHARATKOSH

### Making payment through Bharatkosh using NEFT/RTGS with CPIN

If a payee wishes to make payment using the NEFT/ RTGS mode on Bharatkosh, it is advised that the user may first register themselves by following the below steps:

1. Click on the 'Register' button on the Home page.
2. Enter a valid Mobile No. and E-mail ID; click on the 'Send OTP' button.
3. Enter the OTP sent on the mobile no. provided by the user and click on the 'Verify' button.
4. Enter all the details correctly and click on the 'Submit' button. The payee is required to enter a valid Username and password, as per the valid acceptable characters allowed for these fields. The following fields are to be mandatorily filled by the payee in their profile.

- NEFT-Based Transaction (Depositor will check this checkbox field)
- Select Bank Name
- Bank Account Number
- IFSC Code

The screenshot shows the 'User Registration' form on the Non-Tax Receipt Portal. The form is titled 'Non-Tax Receipt Portal' and 'Government of India'. It includes a navigation bar with links for Home, About Us, User Guide, Contact Us, FAQs, and Terms And Conditions. The form fields are as follows:

- Mobile No.: INDIA(+91) 9711433554
- Email Id: abo@gmail.com
- NEFT Based Transaction:  (Red arrow points to this checkbox with the text 'Check to register as a user with NEFT based Transaction')
- Depositor's category: Individual
- Select Controller: AGRICULTURE
- First Name: kajal
- Last Name: kumari
- User Name: kkajal85 (Check username availability: kkajal85 is available)
- Password: [Redacted]
- Confirm Password: [Redacted]
- Organization Name: CGA
- Company Identification No.: 12
- TAN: [Redacted]
- Select Bank Name: ALLAHABAD UP GRAMIN BANK (Red arrow points to this dropdown with the text 'Add Bank Name, Bank Account Name & IFSC Code for using NEFT based transaction')
- Bank Account No.: 1232435545455
- IFSC Code: SBI11553

Buttons: Reset, Submit

Footer: ©2013 Controller General of Accounts. All Rights Reserved. To be viewed in 1024x768 resolution and IE 9 and above, Chrome and Mozilla. Powered by Public Financial Management System.

5. Once the payee is successfully registered as a NEFT-based user, they will be able to select NEFT/RTGS mode

## Process for Generating Deposit Slip

Payee selects the Ministry/ Department; purpose; fill in their personal details and choose the mode of payment. The payee will choose the (Swift/ NEFT/ RTGS) radio button at the depositor details page.

On selection, a pop-up will appear and the payee will be prompted to key in the username and password to retrieve the bank details entered while registering their profile on Bharatkosh.

The screenshot shows the 'Depositor's Details' form in the Non-Tax Receipt Portal. The form is divided into several sections: 'Payment Purpose', 'Depositor's Details', 'Confirm Info', and 'Pay'. The 'Depositor's Details' section includes fields for Name, Address Line 1, Address Line 2, Country (INDIA), State, District, City, Pincode/Zipcodes, TAN, TIN, PAN, Aadhaar, Mobile No (INDIA(+91)), and Email. A pop-up window is overlaid on the form, asking for NEFT user credentials (User Name and Password) or bank account details (Bank Account No, Bank Name, and IFSC Code). The form also features a 'Back' button and a 'Next' button.

Once Bank account details are validated, the payee will click on the "next" button and will be navigated to the Confirm Info page.

Confirmation.aspx

FTPS (FTP over SSL) v CPSMS Local NTRP - Demo Manage exceptions - Bharatkosh - User Re: zx

**Non-Tax Receipt Portal**  
Government of India

**Controller General of Accounts**  
Dept. of Expenditure, Ministry of Finance

HOME MY ACCOUNT MAKE YOUR PAYMENT TRACK YOUR PAYMENT LOGOUT

MINISTRY OF FINANCE

Non-Tax Receipt Portal

1 Payment Purpose 2 Depositor's Details 3 Confirm Info 4 Pay

Payment Mode: Offline Payment

Depositor Details

Name :	M/S. Ranjit Nair		
Address 1 :	Noida	Address 2 :	
City :	Delhi	District :	SOUTH
State :	DELHI	Country :	INDIA
Pincode /ZipCode:	110025	Email :	ranjtnair_01@yahoo.com
Mobile No ( 91 ):	7505703845		
Aadhaar Number :		PAN Number :	
TAN Number :		TIN Number :	

Purpose Details

Sr. No.	Ministry	DDO Name	PAO Name	Purpose	Payment Period/ Frequency	Amount (In INR)
1	TELECOMMUNICATIONS	DDO, SO(Cash), New Delhi(205155)	CONTROLLER OF COMMUNICATION ACCOUNTS, PAO HEADQUARTER(077188)	WPC SACFA payments	Annual, 2016-2017	2000
Total :						INR Two Thousand Only

Back Confirm

The payee will confirm the entered details. If found to be correct, they will click on the "Next" button and download the deposit slip.

DearRanjit Nair,  
Please download the Deposit Slip for your reference and pay the amount by either paying at the bank physically, or pay by logging to your Internet banking and doing NEFT/RTGS transfer in favour of the Bank details as provided in the Deposit Slip

Deposit Slip No:	20515511081600000275
Amount(₹):	2000
Payment Mode:	SWIFT/NEFT/RTGS

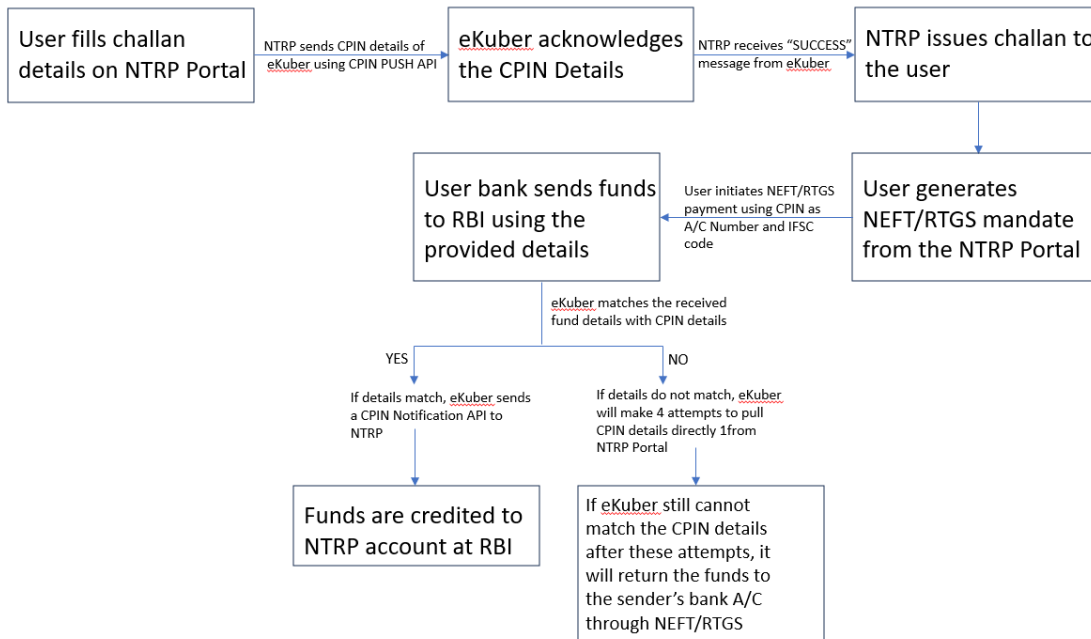
Print Deposit Slip Download Deposit Slip Quit

Each Deposit slip will have a unique CPIN. The payee can add the CPIN as a beneficiary in their internet banking credentials and make payment OR may visit the branch. A sample of the new CPIN deposit slip is annexed. **The payee will not update the UTR on Bharatkosh. It will be auto-updated on successful verification with RBI.**

#### (D) Process of verification of NEFT/RTGS transactions in ekuber 2.0

1. In ekuber 2.0, CPIN and IFSC generated against each transaction will be unique and will be linked to the PAO actual account number and IFSC based on which the amount will be deposited to the concerned PAO account
2. eKuber will provide Credit Notifications (CN) and Account Statements (AS) confirming the credit of funds to the government accounts.

- In case of a discrepancy in CPIN or amount, RBI will return the funds to the payee's bank via NEFT/RTGS.



### (E) Clearance of transactions in pipeline

If a deposit slip has been generated in ekuber 1.0 up to the date of migration to ekuber 2.0, the deposit slip will remain valid for 15 days and the user will be able to update the UTR on Bharatkosh using the Track Your Payment Link.

If the user is unable to update the UTR within the validity period, the deposit slip will not be available on the front end for UTR updation. In such a scenarios, fresh deposit slip will generated by the PAO to whom the payment was made

### Marquee on Download Deposit Slip Page

### Marquee for Home Page

**CPIN introduced for NEFT/RTGS Payment Mode. The payee is no longer required to update UTR on Bharatkosh for NEFT/RTGS. Details available under user guide section.**

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